



Hancock County Board of Supervisors

Regular Meeting Agenda

July 5, 2017 at 9:00 a.m.

Board Meeting Room

1. Call to Order

- A. Pledge of Allegiance
- B. Invocation

2. Roll Call

3. Amendments to the Agenda

- A. Motion to approve the agenda.

4. Announcements

- A. The next regular scheduled Board of Supervisor's meeting will be held on July 17, 2017 at 9:00 a.m.**
- B. The bi-weekly payroll for period ending June 24, 2017 totaled \$499,783.78.**
- C. There will be a bid opening on July 17, 2017 at 10:00a.m. to accept proposals for administrative and engineering services for the Linea Dock Project.**

5. External Business Agenda

A. Port & Harbor Commission

- 1. Motion to Approve the Port & Harbor Commission's Docket of Claims for June 16, 2017.
- 2. Motion to approve the Port & Harbor Commission's resolution authorizing lease Amendment No. 1 with Emberclear GTL, LLC.

3. Motion to approve the Port & Harbor Commission's resolution authorizing the application process under the Fiscal year 2017 Port Security Grant Program of the Federal Emergency Management Association, requesting up to a total of \$60,000 in funds for the purchase of a boat, GPS system, and aerial surveillance equipment and engage the services of Arcadis U.S., Inc. to assist with the grant application and administration process.
4. Motion to Approve the Port & Harbor Commission's Docket of Claims for June 26, 2017.
5. Motion to approve the Port & Harbor Commission's resolution authorizing the reimbursement of officers and employees of the Hancock County Port & Harbor Commission using a personal vehicle for official business at the mileage reimbursement rate adopted by Mississippi Department of Finance and Administration, as adjusted from time to time by the Mississippi Department of Finance and Administration
6. Motion to approve the Port & Harbor Commission's resolution approving the Port Bienville Industrial Park Short Term Use Agreement with Jindal Tubular USA, LLC for a term of June 14, 2017 to September 14, 2017 at a rate of \$2,500 per month.
7. Motion to approve the Port & Harbor Commission's resolution supporting participation by Hancock County in the ACT Work Ready Community Initiative and offer the services of its Chief Development Officer to assist the Hancock County Board of Supervisors in developing and submitting an application.
8. Motion to approve the Port & Harbor Commission's resolution authorizing Change Order Number 2 (Summary) with Barnard and Sons Construction, LLC on the Hancock County Port & Harbor Commission Project FAA AIP No. 3-28-0005-030-2016 (Stennis International Airport Expand Terminal Apron Phase III A and III B) to summarize final project quantities, and decrease the contract amount by \$47,248.38 and decreasing the not to exceed amount from \$978,327.51 to \$931,079.13
9. Motion to approve the Port & Harbor Commission's resolution authorizing the Lease Agreement with L & A Contracting Company for a lease term of April 6, 2017 through December 6, 2017 for approximately two (2) acres of land for \$2,500.00 per month.
10. Motion to approve the Port & Harbor Commission's resolution approving an increase in the annual salary of the Chief Executive Officer of \$15,000.
11. Motion to approve the Port & Harbor Commission's resolution authorizing an offer of Settlement for \$50,117.00 to GATX Corporation for rail care GATX 32027, which was damaged on January 3, 2017, at Port Bienville Industrial Park.

B. Presentation/Discussion: Ms. Maggie King regarding Trash Doctors

C. Presentation: Kathy Wilson, Excel by 5

D. Discussion: David Pitalo, Wastewater Issue with Pearlinton Treatment Plant

6. Departmental Agendas

A. Emergency Management Agency

1. Motion to approve the following pay changes due to the adopted dispatcher pay scale, as approved by the Hancock County E-911 Commission, June 13, 2017, to be effective July 5, 2017. There are no foreseen pay changes in the 2017-2018 fiscal year due to the new adopted pay scale.
2. Motion to spread on the Minutes the letter from the Mississippi State Rating Bureau advising of the West Hancock Fire District One advancing Fire Insurance Classification to Seventh Class effective June 12, 2017.
3. Motion to approve Brian "Hooty" Adam to attend the 2017 MCDEMA Officers and Board of Directors Planning Retreat on July 25-26, 2017 in Louisville, MS. Meals, Lodging, and Registration will be covered through MCDEMA.
4. Motion to approve the 2017 Hancock County Pandemic Influenza Preparedness and Response Plan.
5. Motion to approve the 2017 Hancock County West Nile Virus Response Plan.

B. Animal Shelter

C. Parks and Recreation

D. Justice Court

E. Purchasing

F. Planning and Zoning

G. IT Department

1. Annex Door Discussion/Update

H. Inventory Clerk

1. Motion to approve the removal and disposal of assets listed on attached Exhibit A from Inventory as they are no longer needed for county purposes.

I. Comptroller

1. Motion to Approve Docket of Claims for July 5, 2017 in the Amount of \$1,252,741.92 and Requesting to hold the check payable to Hancock County Solid Waste in the amount of \$95,180.00 until further review by county administrator.
2. Motion to Approve a Request to Add to Docket the Following Animal Shelter Veterinarian Invoices: Coast Veterinary Hospital \$1,936.00 Jennifer Ladnier 5/20-6/20 \$2,146.50 Live Oak Animal Hospital \$16.00 Animal Hospital of Diamondhead \$10.00

3. Motion to Approve the Attached Budget Amendments.
4. Motion to Spread on the Minutes the Financial Statements for June as Presented: A. Cash Balances by Fund B. Budgeted Revenue and Expenditures
5. Motion to Approve an Interfund Transfer into the Fleet Maintenance Fund in the amount of \$50,000 and transfer out of the General Fund of \$14,000, out of the Road Fund \$33,000 and out of the Seawall Fund \$3,000.
6. Motion to amend the June 5, 2017 minutes to correct removal of Asset No. 6330 from inventory and to remove Asset No. 6630.

J. Youth Court/Drug Court

7. Elected/Appointed Agendas

A. Sheriff

1. Motion to spread on the minutes the following personnel changes: a. CORRECTION on May 15, 2017 agenda, Joshua Stroud's pay needs to be \$13.40 NOT \$12.90 an hour, effective July 2, 2017. b. Remove PT Kristie Long from payroll, effective 6-20-17. c. Rita Watson needs to be taking off of payroll due to her retiring, effective July 1, 2017.
2. We are also requesting for the Board to approve Rita Watson to purchase her assigned duty weapon Glock 21.45 cal. ACP and remove off of inventory asset number 5941, the serial number for the gun is TUC833. I would suggest to you in previous retirements that the minimal amount of \$1.00 be accessed as payment for this firearm. This is the Statue 45-9-131 (See Attachment)

B. Tax Assessor

1. Exempt request for Wet Mine Assests Holding LLC
2. Exemption Request for Crittenden Distillery LLC
3. Motion to spread on the Minutes the Landroll Affidavits for 2017 as presented by the Tax Assessor.
4. Motion to set a public hearing for the purpose of hearing any objections from taxpayers of Hancock County regarding the real and personal property assessment rolls of 2017 and authorize the Clerk of the Board to sign the order setting this hearing.

C. Circuit Clerk

D. Chancery Clerk

E. County Engineer

F. Road Manager

1. Discussion: Compare Quotes for Beach Sidewalk Repairs

2. Discussion regarding accident that occurred on beach road involving a car hitting a barricade blocking road because of water over road. Vehicle belonging to Glen Smith of 704 Union St. Bay St. Louis. Mr. Smith stated that it appeared someone before him had already driven thru the barricades and one was horizontal in the road it was raining at the time and he did not see it. Mr. Smith has received two quotes for the repairs to his 2007 Cadillac STX low quote being \$6,588.55 from Advanced Collision (see attachments)

G. Board Secretary/Grant Administrator

1. Hancock County Soil and Water Conservation: Discussion from Kevin Burge, District Technician regarding EWP (Emergency Watershed Protection) Assistance Request on Lawrence Ladner Road.
2. Discussion: Sports Complex Fencing Upgrades
3. Motion to rescind the previous motion authorized on May 15, 2017 to approve Tidelands RFP FY06 #3 due to a necessary correction for the reimbursement amount and approve the new revised RFP#3 in the amount of \$210.15 for engineering on the Beach Pedestrian Pathway project from Lakeshore Road to Silver Slipper Casino.
4. Motion to Approve and Authorize Board President to Sign the Request for Cash #39 for the Sports Complex Project.
5. Motion to approve and authorize Board President to sign Amendment No. 4 to the contract for M3A Architecture, PLLC for professional services related to the Sports Complex in the amount of \$15,000.00.
6. Motion to Approve and Authorize Board President to Sign the agreement relative to closeout for the Highway 607 Project.

H. County Administrator

1. Motion to Spread on the Minutes AMR's Response Time Report for May 2017.
2. Discussion: Court Reporter Salary Increase for 2017
3. Motion to spread on the Minutes the letter from the Mississippi Department of Health regarding the presence of dead animals on the beach and in salt water constitutes a public health nuisance.
4. Motion to approve the following Pauper Declarations and authorize the disposal of any assets remaining: Charles Neil James Douglas Krey Northrop
5. Motion to approve the purchase of Fencing for Rocky Hill Splash pad in the amount of \$6,005.00 by Can't Be Beat Fencing Company and spread on the Minutes the quotes received for this purchase.
6. Discussion of proposals for Fencing at LeeTown Ball Park
7. Motion to approve and authorize Board President to sign the agreement between Hancock County and Viive Events for a light show even at the Arena on December 2, 2017.

I. County Attorney

8. Supervisors Items

A. District 1

B. District 2

C. District 3

1. Discussion: Set Date and Time for State of the County Address 2017.
2. Discussion: City of Diamondhead request for curbside recycling

D. District 4

E. District 5

9. Public Comments

10. Executive Session

11. Adjourn/Recess

1. Motion to adjourn the meeting at p.m.