



Hancock County Board of Supervisors

Regular Meeting Agenda

July 17, 2017 at 9:00 a.m.

Board Meeting Room

1. Call to Order

- A. Pledge of Allegiance
- B. Invocation

2. Roll Call

3. Amendments to the Agenda

- A. Motion to approve the agenda.

4. Announcements

A. The next regular scheduled Board of Supervisor's meeting will be held on August 7, 2017 at 9:00 a.m.

B. The bi-weekly payroll for period ending July 8, 2017 totaled \$622,052.55.

C. There will be a bid opening today at 10:00a.m. to accept proposals for administrative and engineering services for the Linea Dock Project.

- 1. Motion to ratify the motion to approve advertising Admin Services for Linea Dock on June 19, 2017 to include authorization to advertise for Engineering Services as well.
- 2. Motion to spread on the Minutes the Proof of Publication for Linea Dock Procurement for Administrative & Engineering Services.
- 3. Discussion: RFP for Linea Dock Engineering Services

D. There will be a public hearing to consider adding/abandoning Ridge Road today at 1:30p.m.

1. Motion to spread on the Minutes the Ridge Road Hearing proof of publication.

E. The annual appropriations hearing for FY17-18 budget will begin today at 2:00p.m.

F. The 2017 State of the County Address will be held on August 29, 2017 at 6:00p.m. located at the Hancock Performing Arts Center.

5. External Business Agenda

A. Port & Harbor Commission

1. Motion to Approve the Port & Harbor Commission's Docket of Claims for July 12, 2017.
2. Motion to approve the Port & Harbor Commission's resolution approving the Port Bienville Industrial Park Short Term Use Agreement with Sunbelt Innovative Plastics for a term of June 21, 2017 to July 31, 2017 at a rate of \$5,000 per month.
3. Motion to approve the Port & Harbor Commission's resolution amending its 2017-2021 Capital Improvement Plan included with the FY 2017 Budget to add Project RR 1707, Weigh-in-Motion Scale Replacement in an amount of \$60,000 to be funded by cash balance.
4. Motion to approve the Port & Harbor Commission's resolution authorizing the Chief Executive Officer, to execute any and all documents that may be necessary to close out Project No. FAA 30-2016 (Stennis International Airport Expand Terminal Apron, Phase III A and III B) and make final payment.
5. Discussion: FY17 Resolution Accepting Budget and other Authorizations

B. Presentation/Discussion: Ms. Maggie King regarding Trash Doctors

C. Presentation: Mr. Ron Thorp, Update on School Board Meetings

D. Gulf Regional Planning Commission - Jeff Loftus

1. Motion to approve and authorize Board President to sign the FY2015-P501-25HN Curtis Johnson Boat Launch Request for Payment #5 for \$227.96. This will reimburse county for the purchase of the project sign.
2. Motion to approve and authorize Board President to sign the Service Agreement with Gulf Regional Planning Commission for the 2017 Household Hazardous Waste Day Grant.
3. Motion to authorize the Requests for Competative Cost Proposals to procure the following contractors:
 - i. Household Hazardous Waste Collection Contractor
 - ii. Electronics Waste Collection Contractor

4. Motion to approve the Purchasing Clerk to write Purchase Orders for the following HHWD Supplies and/or services: a. Event shirts (volunteers and participants) b. Printing (if necessary) c. Signs (if necessary) d. Roll-off Containers/Landfill Disposal Fees(rental) e. Port-o-lets (rental) f. Paper and ink cartridges for flyers g. Safety glasses h. Gloves i. Stretch Wrap (if necessary) j. Press Releases and Public Notices (advertising the event) k. Waste Oil Collection

E. James J. Chiniche P.A. Inc - Jason Chiniche

1. Motion to approve _____ as the sidewalk repair contractor for _____ number of repairs in the amount of _____, to be paid for with Seawall Funds.
- F. Presentation: GRPC, Elaine Wilkinson regarding Update on the NCBC Joint Land Use Study

6. Departmental Agendas

A. Emergency Management Agency

1. Motion to approve the No Cost License (Access Agreement) Renewal to allow the MARSOC Military Group continued use of the property/structure located at 18320 Hwy 43, Picayune, MS 39466 (Special Needs Shelter)
2. Motion to approve the 2017 Hancock County Zika Virus Response Plan.

B. Animal Shelter

1. Motion to approve hiring two part-time positions that are currently open. These two positions will be replacing Zack Durham and Mikata Reid: a. Jamie Hume at \$8.50 per hour pending completion of drug screen and physical. b. Joshua Doran at \$8.50 per hour pending completion of drug screen and physical.

C. Parks and Recreation

1. Motion to approve low quote for replacing / repairing all ballfield's lighting.

D. Justice Court

E. Purchasing

1. Motion to approve to purchase 3 sets of structural firefighting gear and 10 carbon hoods for Diamondhead Fire Department off MS State Contract. (MS State Contract No. 8200030453, effective dates 3/1/2017 - 2/28/2018) Total contract price is \$6,633.00 from Sunbelt Fire
2. Motion to approve and spread on the minutes the monthly credit card report. This report reflects all credit card charges that are presently on the docket today for payment.

3. Motion to approve and accept low line items and alternates for the following bids that were taken under advisement at the previous 7/5/2017 meeting: Office Supplies, Janitorial Supplies, Hot Bituminous in place & picked up, Cold Bituminous picked-up, Microsurfacing and Seals
4. Motion to approve to reject the Liquid CRS-2 Asphalt Bid that was taken under advisement at the previous 7/5/2017 meeting due to the distance the county would have to travel, making the travel and price non feasible to the county.
5. Motion to accept low and alternate pest control service proposals for providing monthly pest control services for our county facilities for a period of (1) year. Low quote is \$858.00 from Redd Pest Solutions.

F. Planning and Zoning

G. IT Department

H. Comptroller

1. Motion to approve The Docket of Claims for July 17, 2017 in the amount of \$79,883.88.
2. Motion to Approve a budget amendment to increase revenue \$200 in the Triad Grant and increase consumable supplies \$477 of which \$200 was additional grant award and \$277 was a line item adjustment from personal services. This grant requires the money to be spent this week.

I. Youth Court/Drug Court

J. Inventory Clerk

1. Motion to declare the following items as surplus, remove from inventory and release to auction for sale: a. Asset No. 2158 – 2006 Ford Explorer b. Asset No. 2446 - 1999 Ford Contour

7. Elected/Appointed Agendas

A. Sheriff

1. Motion to authorize the Board President to sign the 154 Alcohol FY18 grant.
2. Motion to authorize the Board President to sign the 402 Occupant Protection FY18 Grant.
3. 1. Motion to Spread on the Minutes the Following Personnel Changes: a. The following PT deputies need to be taking off of payroll, effective 7-17-17. Sean Poulton Troy Bordelon Ricky Reynolds Joseph Dye b. Sean Fraleigh needs to be hired on as PT deputy, rate of pay \$8.25 an hour, effective 7-17-17. c. Patrick Dell needs to be moved from PT to FT deputy, rate of pay \$13.40 an hour, effective 07-17-17. d. The following FT corrections officers need their pay to be adjusted from \$12.50 to \$13.00 an hour, effective July 23, 2017. Ernest Cuevas Bryce Walker e. FT Correction officer Brittney Burns needs to

be moved to PT on an as needed basis, rate of pay \$8.50 an hour, effective July 22, 2017. f. PT dispatcher Rose Dennis is transferring to FT Correction Officer at a rate of pay \$12.50 an hour, effective July 23, 2017.

4. Motion to Spread on the Minutes the Following Personnel Changes: Hire on as FT Dispatcher Laura Rodriguez rate of pay \$10.50 an hour, effective July 17, 2017.
5. Motion to hire on as PT deputy Frank Schiro rate of pay \$8.25 an hour, effective July 17, 2017.
6. Motion to spread on the minutes an updated copy of our changes to overtime policy for Sheriff's Office personnel. Revision 3.10 - Procedures A. and B.

B. Tax Assessor

1. Motion to spread on the Minutes the salary adjustment for Gerry Waltman and Britni Moody commensurate with their new responsibilities. (see attached)

C. Circuit Clerk

D. Chancery Clerk

E. County Engineer

1. Motion to approve advertising for McLeod Park RV Expansion.
2. Motion to Approve and request Authorization for all Board Members to sign Program Agreement and Project Order for Inspection of Designated Bridges in Hancock County for the State Fiscal Year 2018.
3. Safety Improvements - Motion to approve and authorize Board President to sign Administrative documents regarding Close-Out for Safety Improvements STP-0023-00(048)LPA/106743-701000
4. Motion to approve and authorize Board President to sign final Contractors Pay Application in amount of \$22.40 to Huey Stockstill, LLC for Safety Improvements STP-0023-00(048)LPA/106743-701000 Project.

F. Road Manager

1. Motion to remove Michael Cuevas from payroll due to him retiring effective June 30, 2017 and request commendation for the same.
2. Discussion regarding next bridge needing to be replaced using county funds

G. Board Secretary/Grant Administrator

1. Motion to approve and authorize Board President to sign the letter requesting funding from the Mississippi Department of Wildlife and Fisheries, Boat Access Program for the Jourdan River Boat Launch Improvements Project.
2. Discussion: MS Dept of Health, Mosquito Control Support Grant Program

3. Minutes Approval

1. Motion to approve Regular Meeting Minutes of Monday June 19th, 2017
2. Motion to approve Special Meeting Minutes of Tuesday June 20th, 2017
3. Motion to approve Recessed Meeting Minutes of Thursday June 22nd, 2017
4. Motion to approve Special Meeting Minutes of Friday June 23rd, 2017
5. Motion to approve Regular Meeting Minutes of Wednesday July 5th, 2017

H. County Administrator

1. Motion to spread on the Minutes the response from the City of Waveland regarding the proposed Library Agreement.
2. Motion to spread on the Minutes the CPI Adjustment for Team Waste.
3. Motion to spread on the Minutes Philips Pest Control monthly mosquito control report for June 2017.
4. Motion to approve and authorize Board President to sign the Land Purchase Agreement with the United States of America for parcel number 084-0-030-005.000 in the amount of \$4,500.00.
5. Motion to spread on the Minutes the notice of claim regarding the McLeod Park incident.
6. Motion to adopt and authorize and/all necessary requirements of the County staff to implement the Hancock County Commercial Development Incentive Program, as presented by Obie McClure.
7. Motion to hire Obie McClure as a full time employee for \$35,000.00 for Economic/Development for Hancock County, effective July 17, 2017. This will be paid for with budgeted payroll savings. No net budget increase required and authorize the necessary budget amendment.
8. Discussion: County Court
9. Discussion: Lab Testing Services
10. Discussion: Courthouse RFPs will be delayed until the first meeting in August.
11. Discussion: Potential Sale of NVision Building and/or lease agreement with NVision.
12. Discussion: Hancock County Tourism Appointment Request

I. County Attorney

1. Motion to spread on the Minutes the County Attorney has reviewed and approved Black Diamond Construction's Change Order for beach debris cleanup. This approval was made contingent upon attorney review at the June 23, 2017 emergency board meeting.

2. Motion to discuss and consider quotes for completion of French drain and planter work at Stennis Millionaire building.

8. Supervisors Items

A. District 1

B. District 2

C. District 3

1. Motion to authorize at least two (2)Supervisors to hold a workshop with the Cities of Bay St. Louis and Waveland regarding the Hancock County Library System and approve any advertising necessary for this workshop.
2. Discussion: Regional Solid Waste Authority dissolution plan and savings and action considering 17-17-311 and advertising expenses in accordance with 17-17-348

D. District 4

E. District 5

9. Public Comments

10. Executive Session

11. Adjourn/Recess

1. Motion to adjourn the meeting at p.m.